Notre Dame of Maryland University

COVID-19 Expedited Adjudication Process

*This adjudication process is intended to address student violations of COVID-19 related policies that occur on-campus and off-campus. This process applies to all students in lieu of the procedures outlined in the Student Code of Conduct.*

1. A student who has allegedly engaged in a violation of the University’s COVID-19 related policies will receive via email a *Conduct Notice* which will include the following information:
	1. Alleged COVID-19 policy violation(s) and standard of proof (preponderance of the evidence);
	2. Overview of COVID-19 adjudication process;
	3. Access to view any report(s) documenting their alleged behavior;
	4. Their right to an advisor;
	5. Their right to submit a written statement within 1 calendar day of receiving the Notice, including all supporting documentation, explaining their perspective on the incident;
	6. Ability to schedule an in-person or Zoom meeting with the Associate Dean of Inclusion and Community Standards (“Associate Dean”) or designee
2. The optional meeting with the Associate Dean will occur within two business days of the date of the *Conduct Notice.* The Associate Dean will carefully consider students’ written statements (if submitted by the specified deadline) and students’ perspective shared during the meeting.
3. The Associate Dean will make a determination regarding responsibility and sanctions no later than two business days following the meeting.
	1. If a student does not submit a statement and/or meet with the Associate Dean within the deadline, a determination regarding responsibility will be made without the benefit of their perspective.
4. The Associate Dean will send a *Notice of Determination* and, when applicable, sanctions to the student(s) within two business days following the meeting.
5. If found responsible for any alleged violations adjudicated through this COVID-19 Expedited Adjudication Process, student(s) will NOT have a right to appeal any decision resulting in a sanction short of disciplinary suspension/dismissal.
6. The standard appeals process as outlined in the Student Code of Conduct will be in place to handle appeals.
7. Any *Notices of Determination* that include a fine as a sanction will be communicated to the Business Office to be applied to a student’s account.

Updated: October 19, 2021